



INSTITUTE OF LEADERSHIP & MANAGEMENT

LEVEL 4 AWARD 2024

Tickety Boo Training and Coaching 



ELEVATE YOUR LEADERSHIP WITH OUR ILM 4 AWARD

Struggling to inspire your team or hit those ambitious sales targets? It's time to change the game.

Our ILM 4 Course is your ticket to mastering leadership and driving success.

Ready to:

- Supercharge your leadership skills and lead with confidence?
- Skyrocket your team's performance with proven strategies?
- Think strategically and make decisions that deliver results?
- Conquer stress and conflict like a pro?

This is more than a course—it's your pathway to becoming the leader you've always wanted to be. Let's make it happen with Tickety Boo



WHO SHOULD ATTEND?

The ILM Level 4 Course is perfect for:

- **Middle Managers** aiming to refine leadership skills.
- **Aspiring Managers** ready to advance to the next level.
- **Supervisors and Team Leaders** looking to handle larger teams and projects.
- **Project Managers** needing advanced strategies for complex tasks.
- **Business Owners** seeking to scale operations.
- **Specialist Managers** in HR, finance, or IT wanting broader management expertise.
- **HR and L&D Professionals** focused on leadership development.

Enhance your management skills and accelerate your career with ILM
Level 4!



Employee Benefits -

Transform your career and leadership abilities with the ILM Level 4 Qualification, here is why this course is a game-changer:

- **Accelerate Your Career:** Gain advanced management skills and the recognition needed to stand out, paving the way for promotions and senior roles.
- **Boost Leadership Skills:** Master the art of team management, conflict resolution, and effective decision-making to lead with confidence.
- **Think Strategically:** Develop the ability to plan, implement, and manage resources efficiently, aligning your efforts with organisational goals.
- **Personal Growth:** Increase your self-awareness and confidence while refining your leadership style.
- **Expand Your Network:** Connect with peers and professionals, building relationships that can propel your career forward.
- **Immediate Impact:** Apply what you learn directly to your workplace, driving real improvements in performance and outcomes.
- **Pathway to Further Success:** Use this qualification as a stepping stone to higher certifications and continued career advancement.

Invest in your future and make a lasting impact in your organisation. Enroll in the ILM Level 4 course today and take the next step in your leadership journey!



Employer Benefits -

Investing in the ILM Level 4 Qualification for your employees brings powerful benefits:

- **Enhanced Leadership:** Equip your team with advanced management skills to drive better results and improve team productivity.
- **Operational Efficiency:** Foster strategic thinking and better decision-making, aligning efforts with company goals.
- **Employee Retention:** Increase engagement and job satisfaction, reducing turnover and building a strong pipeline of future leaders.
- **Immediate Impact:** See real-time improvements as employees apply new skills directly to their roles.
- **Competitive Edge:** Strengthen your reputation as an industry leader by investing in your team's growth.

Empower your workforce and drive your organisation forward—invest in ILM Level 4 today!



Timescales and 2024 dates

The sessions will be delivered from October through to January 2025 providing time in between sessions to allow delegates to implement learning, absorb any additional online learning & material and undertake mandatory assignments.

All in person training sessions will run from 9:30am-4:30pm, with short coffee breaks to provide an opportunity to stretch.

ILM L4 Award delegates will attend 5x interactive, brain friendly training sessions with their Tickety Boo specialist.

Tuesday 24th October- launch and day 1

Wednesday 6th November – day 2

Wednesday 20th November – day 3

Wednesday 4th December – day 4

Wednesday 15th January 2025 – day 5



Structure and Content of ILM Level 4 Award in Management

Learning Outcomes- Understanding the Management Role to Improve Management Performance

Aim: To be able to demonstrate an understanding of the middle management role and be able to plan your own development.

Assessment Criteria:

Understand the specific responsibilities of middle managers in enabling an organisation to achieve its goals

- ✓ Describe the goals and objectives of your organisation
- ✓ Evaluate the specific responsibilities of middle managers in enabling your organisation to achieve its goals

Understand how communication and interpersonal skills affect managerial performance in the workplace

- ✓ Evaluate how interpersonal and communication skills affect managerial performance
- ✓ Evaluate strategies to overcome barriers to effective managerial communication and interpersonal skills

Be able to assess personal development opportunities to improve own managerial ability

- ✓ Assess own knowledge, skills and behaviour and their effect on own managerial performance
- ✓ Identify areas for personal development to improve own managerial performance
- ✓ Produce a personal development plan to improve own managerial performance



Structure and Content of ILM Level 4 Award in Management

Learning Outcomes- Motivating People in the Workplace

Aim : To be able to examine how levels of motivation can be improved to increase performance in the workplace.

Assessment Criteria:

Understand the factors that may affect performance and motivation in the workplace

- ✓ Evaluate theories of motivation relevant to your workplace
- ✓ Evaluate the principal factors that may affect performance and motivation in the workplace

Be able to improve levels of motivation and increase performance in the workplace

- ✓ Select a theory of motivation and apply this to your workplace
- ✓ Evaluate the impact of applying the theory of motivation on performance in the workplace



Digital Enhancement

Between training days, attendees will be provided with a range of tasks, materials (such as relevant articles, blogs, TED talks and video clips etc.) and complete various online learning SWAY modules:

Our Online Learning Module's on Sway offer a dynamic, interactive way to enhance your ILM Level 4 experience.

Sway's user-friendly platform allows you to:

- **Access Content Anytime, Anywhere:** Learn at your own pace with flexible, cloud-based access to course materials.
- **Interactive Engagement:** Dive into rich, multimedia content including videos, images, and diagrams, making learning more engaging and effective.

SWAY modules will be specifically focused to the core areas of development for the Management Programme and will include topics such as;

Leadership & Management, Learning Styles, Time Management , Communication, Motivation and Feedback.



OUR OFFERINGS



ilm

5 full days, interactive brain friendly training, learning and development sessions ... + ...additional complimentary access to online learning modules, normally £25 per module per person

Profiles: DISCUS (enhanced) personality profiling

ILM: free student membership for 6 months

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OUR OFFERINGS

Our ILM Level 4 course is hosted in the serene, rural surroundings of Bridge of Allan, Central Scotland—the perfect escape for focused learning.

Delegates will enjoy a peaceful setting that encourages clear thinking and personal growth.

Each day, you'll be treated to a delicious lunch that goes beyond the typical sandwiches and soup, ensuring you're nourished and energised for an immersive learning experience.

It's more than just a course—it's a rejuvenating retreat for your mind and career.

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Financial Investment

LM 4 Award in Leadership and Management

Cost per candidate - £1395

Plus Vat @ 20% = £279

Total = £1,674

This cost covers ILM registration, certification, assignment marking and assignment tutorial support plus 6 months of ILM student membership.



WHAT WE DO ?

Tickety Boo Training are one of Scotland's leading training, coaching and professional development organisations.

As specialists in organisational development, we have been supporting our clients to 'Explore, Soar and Grow' through the delivery of high quality training & coaching interventions since our establishment in 1998.

We are an SQA, ILM, and REHIS accredited training provider, and are also accredited members of the Association of Coaching, with a proven track record in both executive and management level coaching.

Tickety Boo are an extension to your team - discovering innovative, practical solutions to the challenges faced in your business.

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WHAT WE DO CONTINUED

By focusing on people development skills, we encourage our clients and their organisations to grow successfully and exceed expectations and targets.

The Tickety-Boo Training team share their infectious energy and enthusiasm across the country; enabling organisations to benefit from sustainable solutions. We focus on developing people by connecting with them and providing the best training and coaching experiences that we can.

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We have successfully worked for several years with many private and public service organisations.

At Tickety Boo Training we create the opportunity for your people to discover innovative and practical solutions to the challenges faced in your business and we work with them to ensure change happens. Initially we will work with you to establish exactly where you are and where you need to be.

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We will help you identify the specific goals and targets required by your people and your business. Then we will help you to create and deliver the specific action that will ensure a rapid transfer of learning and new behaviours back to your workplace. Our focus is always on a provable return on investment.

Our brain friendly programmes engage and energise delegates using techniques which stimulate sensory and experiential learning to give enhanced development, improved recall and therefore better results.

Terms and Conditions

Once a proposal has been agreed and accepted Tickety Boo Training will accept a cancellation only when a written email cancellation is received by Tickety Boo Training, Keir Estate, Craigarnhall, Bridge of Allan, FK9 4NG.

If for any reason the consultancy service /coaching / training is cancelled, and notification is received within 14 working days or less then the full fee shall be payable (even if the original agreement was made within that period).

Should cancellation be received within 15-20 working days of the start date, a cancellation charge of 50% will be made. Where a cancellation is received 21 working days before the consultancy service/ training programme is due to commence, all fees paid will be refunded.

- **TERMS:** Net monthly 30 days unless otherwise agreed in writing
- **VAT:** Charged at the prevailing rate
- **LATE PAYMENT:** All late payments will be subject to a surcharge of 8% over the current base rate.
- **VALIDITY:** This quotation will remain valid for 30 days from date of the proposal
- **MILEAGE:** A return journey will be charged at .50p per mile from our base in Bridge of Allan

DEFERRALS OPEN PROGRAMMES

Consideration will be given to requests for another programme if the details are received in a written email to Tickety Boo Training, Keir Estate, Craigarnhall, Bridge of Allan, FK9 4NG, 14 working days or more before the training programme booked is due to commence.

Deferrals at this time will be subject to a charge of 25%. Deferrals may occur once, and after payment in full has been received.

ACCEPTANCE

These Terms and Conditions are deemed to have been accepted unless you have objected in a written email to Tickety Boo Training, Keir Estate, Craigarnhall, Bridge of Allan, FK9 4NG within 7 days of receipt of proposal.





TRUSTED BY

TICKETY BOO TRAINING ARE PROUD TO PARTNER WITH SCOTLAND'S LEADING ORGANISATIONS FROM ACROSS THE PRIVATE, PUBLIC AND THIRD SECTORS.

JUST A FEW OF OUR VALUED PARTNERS ARE FEATURED HERE...



Contact us

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