



## Technical Project Manager (Digitalisation)

Permanent and Full Time

Salary £34,944 - £38,128 per annum (pay award pending)

Plus generous benefits package

Hybrid / flexible working

### About the role

We're looking for an experienced and forward-thinking Technical Project Manager with a strong focus on digital transformation. In this role, you'll lead the planning, delivery, and implementation of technology-driven projects that are central to our digital transformation programme. If you have a passion for using new technology solutions to improve systems, processes, and experiences, this is an exciting opportunity to make a real impact.

You'll bring substantial technical expertise with a broad and well-rounded understanding of digital technologies rather than a deep specialisation in any single area. Combining strong technical insight with proven project management experience, you'll understand how different systems, platforms, and solutions fit together to deliver strategic outcomes. You will be experienced in translating complex requirements into practical, deliverable solutions. You'll have hands-on experience with a range of modern technologies that might include automation, business intelligence, cloud platforms, AI, and systems integration. You will also be confident assessing new and emerging tools for their potential value.

Your depth of knowledge in technology will allow you to engage confidently with technical specialists, suppliers, and non-technical stakeholders alike. With an eye on the detail, you will also keep sight of the bigger picture, ensuring every project aligns with organisational goals and supports long-term digital growth.

You'll manage a portfolio of digital projects from concept to completion, applying recognised project management methodologies to ensure delivery on time, on budget, and to specification. This role sits at the intersection of technology and change management, therefore you'll work closely with internal teams and external partners, managing suppliers, guiding technical delivery, and engaging stakeholders at all levels to drive digital innovation across the organisation.

From exploring new tools and platforms to overseeing their successful implementation, you'll ensure each project contributes meaningfully to our wider transformation goals, enhancing both how we work and how visitors experience what we offer.

### The difference you'll make

As part of our enthusiastic and dedicated IT team you will report directly to our Chief Technology Officer. Your responsibilities will include but not be limited to:

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- Leading and managing digitalisation projects (e.g. AI, automation), ensuring their timely and successful execution.
- Developing and championing digital value propositions that enhance operational efficiency and/or improve the visitor experience.
- Proactively identifying and achieving buy-in for major digitalisation and technology improvements which contribute to the digital transformation programme across the galleries from both a back-office and visitor experience. Working closely with the project teams and stakeholders at various levels across the organisation.
- Leading and managing IT projects through all stages of their lifecycle from ideation to implementation in line with agreed programme and project management standards of National Galleries of Scotland.
- Providing day-to-day management and leadership to the project teams to ensure delivery of deliverables/solutions.
- Working with stakeholders to scope solutions in line with their requirements, key strategies and the requirements of overall technical architecture of the organisation.
- Liaising with and managing suppliers in the delivery of project objectives and services.

### **Who we are looking for**

To succeed in this role, you'll need the following range of knowledge, skills, and experience:

- Educated to degree level, or equivalent in information technology or related discipline, or equivalent qualification and practical experience.
- A flexible, supportive and collaborative working style, with strong leadership and negotiation skills.
- Proven experience and knowledge of innovation with a variety digital technology (for example but not restricted to AI, automation, business intelligence, integration).
- Solid project management skills with the ability to deliver digital projects using formal methodologies such as Prince2 and Agile.
- Skilled in managing project teams in a collaborative manner.
- Experience of successfully liaising with stakeholders of all levels, balancing priorities and managing collaborative working.
- Good written and verbal communications skills ranging from report writing to presentations to face-to-face meetings.
- A flexible approach with the ability to initiate, self-manage and work on several interdependent projects simultaneously.
- Self-motivated, proactive and demonstrable willingness to 'go the extra mile.'
- Creative problem-solving skills.
- Meticulous attention to detail and the capacity to quality-check own work and that of others.
- Ability to learn to new skills, new technologies, and methods of working.

### **It would also be great if you have:**

- Experience in public sector procurement and supplier/contractor liaison or management.

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## **We are National Galleries of Scotland**

Our three Edinburgh galleries are the National, Modern and Portrait. We house and look after Scotland's amazing world-class art collection – one of the finest in the world. Step inside and explore treasures from Botticelli and Titian to the very best modern art to contemporary portraits of pop culture icons. And, as you'd expect, the world's greatest collection of Scottish art, our national collection. We also have an outstanding collection of Western art from the late Middle Ages to the present day.

We're a space for thinking, dreaming, doing, and playing. Soak up the art. Meet friends in the cafés. Have a family picnic surrounded by the sculptures in the Modern grounds. Be inspired by our amazing art films. Choose your own experience. There is no one way to enjoy Scotland's national collection. We are yours to discover.

As well as displaying our art at our three Edinburgh sites, we also share it through an active programme of partnership across Scotland, the rest of the UK and abroad, as well as online.

We conserve and research our collections and we are committed to reaching the widest possible audience through our ambitious plans. Visitor numbers to our sites in Edinburgh totalled an average of 2.5m visitors a year in the years prior to the global pandemic.

## **What's important to us**

We make art work for everyone. That's our purpose and it drives everything we do. This is an exciting time for us, as we move forward with our engaging strategic vision: Art for Scotland: Inspiration for the World.

We're putting our audience at the heart of what we do. Matching Scotland's rich collection, our expertise and creativity with the needs and wants of our visitors. Finding new ways to connect with more people and create an innovative, inclusive organisation that can meet the challenges of our ever-evolving world.

We're committed to looking at how we operate as well as how we engage our audiences. We will play our part in tackling the Climate Emergency, and we're embedding Equality, Diversity, and Inclusion (EDI) in the way we work. We want everyone to feel a sense of belonging and freedom to be themselves at work or at play with us.

## **What's on offer for you**

Our colleagues will tell you great things about working here. We aim to ensure the National Galleries of Scotland is a great place to work, where our people thrive in a culture where we are trusted, empowered, and engaged to achieve our true potential. We offer a range of benefits to promote healthy working lifestyles for all our colleagues. Details specific to this role are:

### **Salary**

£34,944 - £38,128 per annum per annum (pay award pending). Starting salaries will normally be at the minimum rate depending on experience.

### **Hours**

35 basic hours per week plus excluding a one-hour unpaid lunch break each day. Standard office hours with some flexibility to work out of hours occasionally required. We're also committed to supporting flexible working options for everyone which includes flexible working, working remotely and flexitime policies.

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## Holidays

When you first join, you'll get 36.5 days holidays per year (including public and privilege holidays). After 5 years your annual leave will increase to 41.5 days.

## Where you'll be based

You will be based at Modern One, 75 Belford Road, Edinburgh, EH4 3DR where free car parking is available on site. However, you'll work across all of our Galleries based in the heart of Edinburgh - the National, Portrait, and Modern (One and Two).

## Pension

We are a [Civil Service Pension](#) employer. You get to choose if you want a defined benefit or stakeholder pension. The benefits of joining the scheme include [generous employer contributions](#) to your future pension, life assurance, and options to increase your pension. If you join the alpha Civil Service pension scheme our contribution will be 28.97% for this role.

## Other benefits

Family friendly working policies, free or discounted entry to various visitor attractions, staff discount at our shops and cafés, Cycle to Work Scheme, wellbeing support and services including our Employee Assistance Programme.

**The closing date for completed applications is 12 noon on Thursday, 23 October 2025.**

*Please note that the successful candidate will be subject to Basic Disclosure Scotland security clearance.*