

Role: Gardener	Region/ Department: Edinburgh & East
Reports to: Head Gardener	Pay Grade: Grade 1 - £27,976 pro-rata, per annum
Location: Branklyn Garden, 116 Dundee Road, Perth, PH2 7BB	Type of Contract: Fixed-Term 12 Month Contract. Part-Time, 16 Hours Per Week.
Cost Centre: 3BRG	Activity Code: GAZ
Terms and conditions The post is subject to the standard terms and conditions provided with the application pack and the following special terms also apply: hours of work = 16 hours per week on 2 days out of 7 days and at times to suit the needs of the job (this will include regular weekend duties on a rota basis during the open season April - October).	

JOB PURPOSE

To assist in the practical maintenance of Branklyn Garden as an internationally-recognised garden of outstanding horticultural importance, contributing to its conservation, development and visitor engagement. This role will also be involved in supporting the plant sales operation.

KEY RESPONSIBILITIES AND ACCOUNTABILITIES

- Assisting with the practical maintenance of the garden. This includes weed and pest management, watering, pruning, planting, lawn care and general estate maintenance tasks.
- Provide support with the ordering, stocking and maintenance of the busy plant sales area.
- Answer visitor queries on plant and garden related topics.
- Regularly work with volunteers to ensure they deliver required outputs at the appropriate standard and that they gain satisfaction from volunteering.
- Assist with propagation and the maintenance of plant records, as required, as part of the conservation and development of the garden.
- Ensure compliance with the Trust's Health & Safety Policy at the property, being mindful at all times of the health and safety of self, staff, volunteers, and visitors.
- Occasionally duties will include welcoming / processing visitor entries and selling plants and gifts from the shop.
- In the absence of the Head Gardener & Propagator / Gardener assume general responsibility for the security of the garden and supervision of garden volunteers.
- Weekend duties are required on a 1 in 4 rota basis with other garden staff.

REQUIRED QUALIFICATIONS AND SKILLS

Essential

- A recognised qualification in horticulture (NVQ Level 2 or similar) and / or an appropriate range of horticultural experience.
- Practical experience in general amenity gardening, ideally in a garden open to the public.
- Demonstratable plant knowledge and identification skills.
- Excellent interpersonal and communication skills; confident and competent in interacting and dealing with a wide range of people and able to represent the Trust.
- Practical knowledge of Health and Safety processes and procedures and the ability to work effectively within these processes.
- Competent IT skills, sufficient for placing orders and maintaining plant records.
- Good organisational and time-management skills – including the ability to prioritise work where necessary and the ability to work using own initiative.
- Knowledge and experience of basic tool and machinery use and maintenance.

Desirable

- Experience of working in a plant retail environment.
- Demonstratable knowledge of a broad range of plants: alpines, woodland, and woody plants.
- Able to work well within a small team and on your own without supervision.
- Current first aid qualification.
- Current, clean driving licence valid for driving in the UK.

DIMENSIONS AND SCOPE OF JOB

Scale

- The post holder will be part of a small team involved in the practical maintenance and conservation of the 2 acre garden.
- The post holder will support the work involved in organising and caring for the plant sales operation. This includes ordering from wholesale suppliers, unloading orders, restocking benches, maintaining plant health and record keeping.

People Management

- No direct line reports but the post holder will regularly work with and supervise volunteers under instructions from the Head Gardener.
- Fostering a friendly and positive work atmosphere.
- Will have regular daily interaction with members of the public and be expected to answer plant related questions.

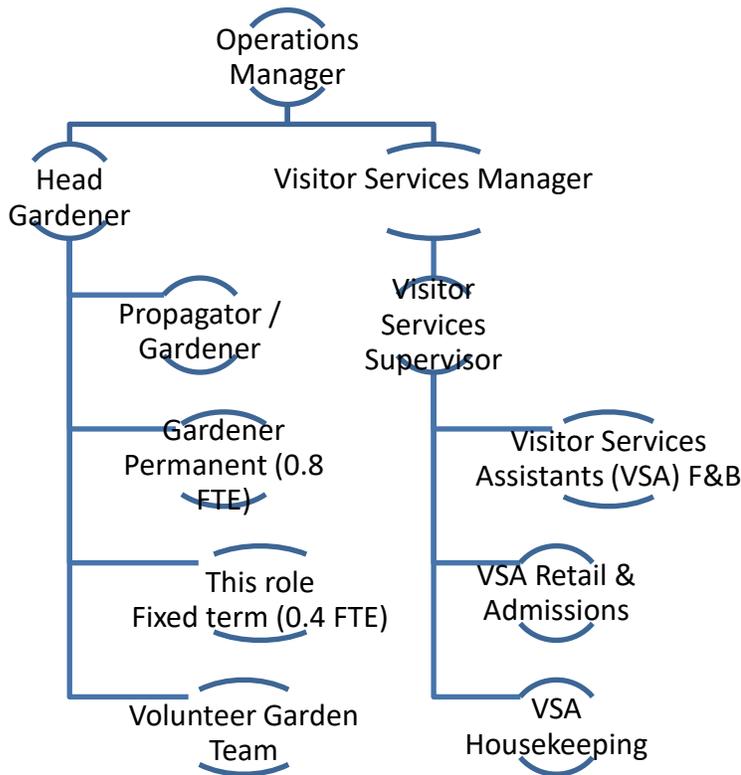
Financial Management

- Not a budget holder

Tools / Equipment / Systems

- The job involves regular physical activity, including use of machinery, bending and lifting.
- Will be a frequent user of hand-tools such as spades, forks, trowels, rakes, hoes, shears, and secateurs.
- Will be a frequent use of irrigation equipment.
- Will be an occasional user of powered tools and equipment.

Place in organisational structure



The Purpose, Context, Key Responsibilities, and Person Specification reflect the requirements of the job at the time of issue. The Trust reserves the right to amend these with appropriate consultation and/or request the post-holder to undertake any activities that it believes to be reasonable within the broad scope of the job or their general abilities.

HOW TO APPLY

Interested applicants should forward an Application Form or Curriculum Vitae (CV) to the People Services Department (Applications) by email via workforus@nts.org.uk, by Friday 3rd April 2026.

Please ensure your CV includes your full name and contact details, the CV file sent to us should be titled your first initial and surname. When submitting your CV please state the position and job location of the vacancy you are applying for in the subject title or body of your email: For example "Gardener - Branklyn"