



## Families Learning Coordinator (Job Share)

Permanent and Part-Time 1 day (7 hours) per week

Salary £37,614 - £41,138 per annum pro rata

Plus generous benefits package

On site

### About the role

We have an exciting opportunity to be part of our enthusiastic and dedicated Learning and Engagement team to support our family and early years programme.

If you have proven experience of developing and coordinating programmes for families with excellent communication and organisational skills, we want to hear from you.

The families and early years programme aims to connect families with art and creativity through artist-led workshops and resources to help guide family visits as well as working with partners and external organisations. Our partnership work focuses on breaking down barriers to engage with the Galleries. It includes working with organisations who provide opportunities for families experiencing disadvantage and inequality.

Ideally you will also have previous experience of working with families, ideally in galleries or museums, and have a creative and practical approach to learning and engagement programmes. You'll work closely with the Families & Early Years Programme Coordinator and be part of a close-knit team in which mutual respect and excellent communication skills are essential.

During term time the working day must be on a Friday to deliver our Family Fridays programme.

### The difference you'll make

As the Families Learning Coordinator, you will deliver key strands of the family programme. Reporting to the Deputy Head of Learning and Engagement you will:

- Coordinate and deliver our weekly Family Friday programme during school term-time.
- Co-deliver the six-week summer family programme in July and August as well as the other holiday programmes in October, February and Easter.
- Monitor, evaluate and document the programme and resources.

[nationalgalleries.org](http://nationalgalleries.org)

National Galleries of Scotland is a charity registered in Scotland No. SC003728  
VAT No. GB1001904 82

- Undertake administration relating to the post, including collating feedback, statistics, budgets, purchase orders.

## **Who we are looking for**

To succeed in this role, you'll need the following range of knowledge, skills, and experience:

- Experience of delivering creative learning opportunities for families and early years including those with specific access requirements.
- Experience of welcoming and engaging with families.
- Effective communication and interpersonal skills.
- Budget management experience.
- Effective organisational skills and ability to prioritise work.
- Ability to work on own initiative and solve problems.
- Willingness to work flexible hours, including weekends and holiday periods, as learning programmes require.

## **It would also be great if you have:**

- A broad-ranging knowledge of the National Galleries of Scotland's collections.
- Experience of working with artists.

## **We are National Galleries of Scotland**

Our three Edinburgh galleries are the National, Modern and Portrait. We house and look after Scotland's amazing world-class art collection – one of the finest in the world. Step inside and explore treasures from Botticelli and Titian to the very best modern art to contemporary portraits of pop culture icons. And, as you'd expect, the world's greatest collection of Scottish art, our national collection. We also have an outstanding collection of Western art from the late Middle Ages to the present day.

We're a space for thinking, dreaming, doing, and playing. Soak up the art. Meet friends in the cafés. Have a family picnic surrounded by the sculptures in the Modern grounds. Be inspired by our amazing art films. Choose your own experience. There is no one way to enjoy Scotland's national collection. We are yours to discover.

As well as displaying our art at our three Edinburgh sites, we also share it through an active programme of partnership across Scotland, the rest of the UK and abroad, as well as online.

We conserve and research our collections and we are committed to reaching the widest possible audience through our ambitious plans. Visitor numbers to our sites in Edinburgh totalled 2.6m visitors in 2025.

**[nationalgalleries.org](https://www.nationalgalleries.org)**

National Galleries of Scotland is a charity registered in Scotland No. SC003728  
VAT No. GB1001904 82

## What's important to us

We make art work for everyone. That's our purpose and it drives everything we do. This is an exciting time for us, as we move forward with our engaging strategic vision: Art for Scotland: Inspiration for the World.

We're putting our audience at the heart of what we do. Matching Scotland's rich collection, our expertise and creativity with the needs and wants of our visitors. Finding new ways to connect with more people and create an innovative, inclusive organisation that can meet the challenges of our ever-evolving world.

We're committed to looking at how we operate as well as how we engage our audiences. We will play our part in tackling the Climate Emergency, and we're embedding Equality, Diversity, and Inclusion (EDI) in the way we work. We want everyone to feel a sense of belonging and freedom to be themselves at work or at play with us.

## What's on offer for you

Our colleagues will tell you great things about working here. We aim to ensure the National Galleries of Scotland is a great place to work, where our people thrive in a culture where we are trusted, empowered, and engaged to achieve our true potential. We offer a range of benefits to promote healthy working lifestyles for all our colleagues. Details specific to this role are:

### Salary

£37,614 - £41,138 per annum pro rata. Starting salaries will normally be at the minimum rate depending on experience.

### Hours

The hours will be 1 day (7 hours) per week excluding a one-hour unpaid lunch break. The working day must be on a Friday to deliver the Family Fridays programme.

### Holidays

When you first join, you'll get 36.5 days holidays per year pro rata (including public and privilege holidays). After 5 years your annual leave will increase to 41.5 days pro rata.

### Where you'll be based

You will be based at the National, The Mound, Edinburgh, EH2 2EL, however you will also be required to work across all our Galleries based in the heart of Edinburgh - the National, Portrait, and Modern (One and Two).

### Pension

We are a [Civil Service Pension](#) employer. You get to choose if you want a defined benefit or stakeholder pension. The benefits of joining the scheme include [generous employer contributions](#) to

## [nationalgalleries.org](https://www.nationalgalleries.org)

National Galleries of Scotland is a charity registered in Scotland No. SC003728  
VAT No. GB1001904 82

your future pension, life assurance, and options to increase your pension. If you join the alpha Civil Service pension scheme our contribution will be 28.97% for this role.

### **Other benefits**

Family friendly working policies, free or discounted entry to various visitor attractions, staff discount at our shops and cafés, Cycle to Work Scheme, wellbeing support and services including our Employee Assistance Programme.

**The closing date for completed applications is Monday, 11 May 2026.**

*Please note that the successful candidate will be subject to a Disclosure Scotland / PVG certificate.*